Annual Governance Statement for the Governing Board of

Hunstanton Primary School

January 2026

In accordance with the Governments requirement for all governing boards, the 3 core strategic functions of Hunstanton Primary School governing board are:

- Ensuring the clarity of vision, ethos and strategic direction.
- Holding leaders to account for the educational performance of the organisation and its pupils.
- Overseeing the financial performance of the school and making sure its money is well spent.

Governance and Arrangements

The Governing Board of Hunstanton Primary School is made up of 2 staff governors (including the Headteacher), 2 elected parent governors, 1 Local Authority governor, 2 partnership governors and 4 co-opted governors. Partnership and co-opted governors are elected where it is deemed they have the skills needed to contribute to the effective governance and success of the school.

Of our partnership and co-opted governors, one is a vicar at the local church, and the remaining are members of the community and parents.

The governing board meets 3 times a term, as we chose not to have separate committees and therefore discuss all aspect of the school in detail as a full governing board.

See below for a full list of governors.

Attendance record of governors

The Governors of Hunstanton Primary School have an excellent attendance at meetings, and we have never cancelled a meeting because it was not 'quorate' (the number of governors needed to ensure that legal decisions can be made).

The work we have done as a governing board

The governing board has had another busy year. We have continued to focus on school improvement both academically and in its pastoral care. One of our key priorities has also continued to be, to raise school admissions as well as community and parental engagement.

The governing board has spent considerable time ensuring new curriculums in reading and mathematics are embedded throughout the school and discussing key data of pupil achievement and progress, so that we can be sure the school is on track to fulfil targets. We have also started to look closely at handwriting, as well as other curriculum areas.

We have asked and listened to the views of pupils, parents and staff and will discuss the findings in future meetings. We have continued to be invested in improving pupils' attendance, as being in

school is important to achievement, wellbeing and wider development and we will continue to focus on this throughout this academic year. We also remain concerned about our 'vulnerable groups' of children, how the pupil premium grant is spent by the school and what impact this has on their outcomes.

The governors also look at the maintenance and development of the school and make decisions as to how the school should apply the budget. We continue to look at ways the school can improve in these areas, and regular seek the views of stakeholders.

Our Health and Safety governor carries out termly checks of the premises with the school's caretaker. Governors are also particularly concerned about safeguarding and we have a nominated governor who provides a termly report to the governors about any safeguarding matters. This academic year, we also have a Sustainability Governor who will work with the schools lead for this area to look at ways the school can be sustainable moving forward.

Staff wellbeing as also been a focus this year and to continue to support this area a staff wellbeing group has been established that has a direct link back to the Governors.

The Governors also approve the budget of the school and we are pleased to report that budget for the coming three years does appear to be in a relatively healthy position financially and we can afford to continue to run 7 classes into the next academic year, as well as continue to employ a full time pastoral worker.

One of the roles for the governors is reviewing and agreeing school policies, and this year we have considered a number of key policies, including the Behaviour policy which is an evolving document to ensure it continues to meet the needs of the school.

Minutes of all governing board meetings are public documents – you can ask the school office if you would like to see any of the minutes of our meetings.

Future plans for the governors

The governing board continues to look forward, working with the staff of the school to continue on the journey to make Hunstanton Primary the best school possible for all those that attend and work here.

How you can contact the governing board

We always welcome suggestions, feedback and ideas from parents – please contact the chair of governors, via the school office. You can see the full list of governors and more information about what we do on the governor's page of the school website. Copies of minutes are also available to read from the School Office.